

L-UNIVERSITÀ TA' MALTA

Msida - Malta

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UNIVERSITY OF MALTA

Msida - Malta

OFFICE FOR HUMAN RESOURCES  
MANAGEMENT & DEVELOPMENT

## Call for Applications Resident Academic Full-Time Post in European Studies European Documentation and Research Centre

Applications are invited for a full-time Resident Academic post in European Studies at the European Documentation and Research Centre of the University of Malta. The appointment will be on an indefinite basis, subject to a one-year probationary period, up to statutory retirement age.

The appointee will be required to contribute to the teaching, research and other activities of the European Documentation and Research Centre, and as may be required by the University.

Candidates must be in possession of a Ph.D. or equivalent research based doctorate. The appointee will be required to lecture in European Integration Studies. Due importance will be given to candidates who show competence and ability to teach and research across a broad range of European Integration Studies comprising the main EU policies.

The Resident Academic Stream is composed of four grades, being Professor, Associate Professor, Senior Lecturer and Lecturer. Entry into the grade of Lecturer or above shall only be open to persons in possession of a Ph.D. or an equivalent research based doctorate within strict guidelines established by the University.

The annual salary for 2011 attached to the respective grades in the Resident Academic Stream is as follows:

Professor	€36,308 plus an Academic Supplement of €15,634 and a Professorial Allowance of €2,100
Associate Professor	€33,194 plus an Academic Supplement of €13,142 And a Professorial Allowance of €1,282
Senior Lecturer	€30,051 plus an Academic Supplement of €9,575
Lecturer	€24,569 with an annual increment of €641 to €26,492 and an Academic Supplement of €8,641

The University of Malta will provide academic staff with financial resources through the Academic Resources Fund to support continuous professional development and to provide the tools and resources required by an academic to adequately fulfil the teaching and academic research commitments within the University.

The University of Malta may also appoint promising and exceptional candidates into the grade of Assistant Lecturer, provided that they are committed to obtain the necessary qualifications to enter the Resident Academic Stream. Such candidates will either have achieved exceptional results at undergraduate level, be already in possession of a Masters qualification, or would have been accepted for or already in the process of achieving their PhD.

Assistant Lecturer with Masters	€22,925 with an annual increment of €596 to €24,713 and an Academic Supplement of €3,883
Assistant Lecturer	€21,344 with an annual increment of €531 to €22,937 and an Academic Supplement of €3,455

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Candidates should submit their letter of application, six copies of their *curriculum vitae*, one set of copies of their certificates and names and addresses (or e-mails) of three referees. Applications may be sent by e-mail to [recruitment.hrmd@um.edu.mt](mailto:recruitment.hrmd@um.edu.mt):

Or:

Director for Human Resources Management and Development  
Room 214, Administration Building  
University of Malta  
Msida, MSD 2080

Applications should be received by noon of **Friday 2<sup>nd</sup> September 2011**.

**Late applications will not be considered.**

Further information may be obtained from the Office for Human Resources Management and Development, Administration Building, Room 214, or from the website:  
<http://www.um.edu.mt/hrmd/vacancies>.

Office of the University  
Msida, 5<sup>th</sup> August 2011

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**Further Information**

**General Working Obligations:**

The conditions of work for a Resident Academic of the University of Malta, are set out in the 'Collective Agreement for Academic Staff of the University of Malta' and the 'Manual of Conduct and Procedures'.

The commitment of a Resident Academic is based on a 40-hour week, with flexible times depending on established time-tables and distributed reasonably between teaching, academic research and other academic work (including academic administration and professional activity).

The official lecturing times of the University of Malta are Monday to Friday, between 08:00 and 20:00 hours and the successful candidate will be required to lecture at any time within the official teaching times during term-time. The appointment will be subject to a probationary period of one year and to the provisions of the Statutes, Regulations and Bye-Laws of the University of Malta which are now or which may hereafter be in force.

**The European Documentation and Research Centre**

The European Documentation and Research Centre is an interdisciplinary, teaching and research centre focusing on European Union integration. The interests of its resident academic staff members include amongst others the EU's institutional dynamics, small states in the EU, EU-Mediterranean relations, EU policies on climate change and development, the economics of European integration and Malta in the EU. The Centre runs an evening diploma course, a three year Bachelor in European Studies (Honours) and Bachelor in European Studies degree course, and a taught Master of Arts in European Studies. In 2011 the Centre launched its Ph.D. programme.

The duties which the appointee may be expected to perform are:

- a. Teaching including tutorials and seminars, supervision of practical work and placements, monitoring on projects and other personally undertaken student enterprises;
- b. Preparing course materials;
- c. Researching and publishing both individual and collaborative work, in priority areas established by the University;
- d. Continuous assessment of students, setting and marking of examination papers including dissertations within established time-frames;
- e. Participating in the administration of academic affairs at academic and university levels;
- f. Contributing to national and regional development particularly in the area of specialisation and through cooperation with governmental, intergovernmental, regional and non-governmental institutions and services;
- g. Any other relevant duties as may be required by the University.

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An in depth knowledge of, and a specialised interest in European Studies comprising any one or more of the following approaches or areas of study: the politics of EU integration, external relations of the EU, the economics of European integration decision-making and policy-making in the EU and EU policies.

**The Selection Process:**

The Selection process requires:

- a. The scrutiny of qualifications and experience claimed and supported by testimonials and/or certificates (copies to be included with the application).
- b. Short-listing of candidates.
- c. An invitation to short-listed candidates to a Selection Board interview.

Office of the University  
Msida, 5<sup>th</sup> August, 2011

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